

TEACHING ASSISTANTS' PROGRAMME (TAP)

31 July to 1 August 2017

Venue: Centre for the Development of Teaching and Learning (CDTL)

31st July 2017 (Monday)

Time	Description	Facilitator	Venue
8.30am – 9.00am	Registration		Level 7 Foyer
9.00am – 9.30am	Welcome Note (include TAP project briefing)		Dewey Room
9.30am – 10.15am	Developing a student-centred view of Teaching Assistantship	Mr Alan Soong	Dewey Room
10.15am – 10.30am	Morning Tea		Level 7 Foyer
10.30am – 11.15am	Developing a growth mindset	Mr Alan Soong	Dewey Room
11.15am – 12.00pm	Constructive alignment & intended learning outcomes	Mr Alan Soong	Dewey Room
12.00pm – 1.00pm	Lunch		Level 7 Foyer
1.00pm – 1.45pm	Engaging students through collaborative learning strategies	Dr Mark Gan	Dewey Room
1.45pm – 2.30pm	Practice on collaboration learning	Dr Mark Gan	Dewey Room
2.30pm – 3.15pm	Designing collaborative learning tasks	Dr Mark Gan Mr Alan Soong	Dewey Room
3.15pm – 3.30pm	Afternoon tea		
3.30pm – 4.30pm	Preparing for paired micro-teaching	Dr Mark Gan & Mr Alan Soong	Dewey Room

1st August 2017 (Tuesday)

Time	Description		Venue
9.00am – 10.30am	Pre-micro teaching meeting with individual facilitators	Mr Alan Soong Ms Jeanette Choy Dr Mark Gan Dr Adrian Lee	Dewey Room Piaget Room Vygotsky Room & Meadows Cluster
10.30am – 11.00am	Morning tea and Group photo-taking		Level 7 Foyer
11.00am – 12.00pm	Final preparation for micro-teaching	<i>Participants will use this time to prepare for micro-teaching</i>	Dewey Room Piaget Room Vygotsky Room & Meadows Cluster
12.00pm – 12.45pm	Lunch		Level 7 Foyer
12.45pm – 2.15pm	Micro-teaching 45 mins x 2 pair of participants	Mr Alan Soong Ms Jeanette Choy Dr Mark Gan Dr Adrian Lee	Dewey Room Piaget Room Vygotsky Room & Meadows Cluster
2.15pm – 2.30pm	Afternoon tea		Level 7 Foyer
2.30pm – 4.00pm	Micro-teaching (continue) 45 mins x 2 pairs of participants	Mr Alan Soong Ms Jeanette Choy Dr Mark Gan Dr Adrian Lee	Dewey Room Piaget Room Vygotsky Room & Meadows Cluster
4.00pm – 4.30pm	Reflection and Sharing		Dewey Room